

**CALIFORNIA COMMISSION ON DISABILITY ACCESS
EDUCATION AND OUTREACH COMMITTEE
MEETING MINUTES**

October 27, 2016

1. CALL TO ORDER

Chair Betty Wilson welcomed everyone and called the meeting of the Education and Outreach Committee (E&O) of the California Commission on Disability Access (CCDA or Commission) to order at approximately 10:00 a.m. at the City of Los Angeles Department on Disability, 201 North Figueroa Street, Suite 100, Los Angeles, 90012.

The off-site meeting locations for teleconference were the Department of Rehabilitation, 721 Capitol Mall, Room 169, 1st Floor, Sacramento, 95814, and Communities Actively Living Independent and Free, 634 South Spring Street, 2nd Floor, Los Angeles, 90014.

ROLL CALL

Staff Member Valdry called the roll and announced a quorum was not yet present. A quorum was achieved after Commissioner Downey arrived.

Committee Members Present:
Arnie Lerner (Teleconference)

Committee Members Absent:
Richard Ray
Stephen Simon
Jimmie Soto

Commissioners Present:
Betty Wilson, Chair
Chris Downey (Teleconference)
Michael Paravagna (Teleconference)

Commissioners Absent:
Lillibeth Navarro

Other Commissioner Present:
Steve Dolim

Staff Present:
Angela Jemmott, Executive Director
Fajola Jackson, Office Administrator
Rhonda Valdry, Staff Services Manager

Also Present:
Pamela Cohen, Disability Rights California

APPROVAL OF MINUTES (March 3, 2016, and May 18, 2016) – ACTION

MOTION: Commissioner Downey moved to approve the March 3, 2016, and May 18, 2016, California Commission on Disability Access Education and Outreach Committee Meeting Minutes as presented. Commissioner Paravagna seconded. Motion carried unanimously with one abstention.

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- Executive Director Jemmott is to speak with past Commissioner Hauge to compare portals and collaborate.
- Chair Wilson is to speak with the L.A. Mayor's Office and Committee Members Ray, Simon, and Soto about the CBP.

b. December 16, 2016, with Senator Roth

Executive Director Jemmott stated staff is in contact with Commissioner Roth's office wherein he suggested the CCDA agenda focus on small business.

Commissioner Roth's office suggested a panel format for the December 16, 2016, event in Riverside where participants walk away with helpful tools for small businesses in the area of disability access to bring a better understanding of what businesses are responsible for. Commissioner Roth is looking for education materials put out by the Commission, such as the consumer checklist. Executive Director Jemmott suggested that the Checklist Committee clean up the common myths and misconceptions document for the December 16th event.

Commissioner Dolim agreed that the myths and misconceptions document could be ready by the December 16th event, but it does not provide possible solutions to issues.

Commissioner Downey suggested narrowing the scope to myths around the top-ten violations to help identify issues and education about correcting misconceptions about those issues.

Executive Director Jemmott suggested narrowing the focus to parking myths and misconceptions.

Committee Member Lerner suggested narrowing the focus to getting in the front door because most small businesses in cities such as San Francisco do not have parking lots.

Commissioner Downey suggested that the presentation be tooled for Riverside and the surrounding area.

Executive Director Jemmott asked about presenting the inspector checklist at the Riverside event.

Commissioner Downey stated it has minor relevance and mixes the audience. He stated the inspector checklist can be mentioned as a resource to the small business community as a management tool should they be undergoing a renovation, but should not be a focus for this event.

Action Items

- Executive Director Jemmott she will discuss with Commissioner Roth's office was about inviting disability advocates to present at meetings and events that CCDA participates.

c. Checklist Tools (Consumer and/or Inspector Guide)